

IEG-93/70
23 March 1970

MEMORANDUM FOR: Executive Director, NPIC

SUBJECT : SITSUMS

1. Reference is made to your 9 March memorandum to Chief, PPBS, on this subject.

2. We realize, of course, that these SITSUMS are designed for your benefit, and that the scope and orientation will be based on your expression of interest. From our standpoint, however, we would hope to see these briefings limited largely to "big picture" topics such as progress and problems in major Center programs, significant trends, and matters affecting the NPIC image. It is suggested that they should avoid isolated or transient operational or administrative problems which are under control within the Groups.

3. A two-month interval for the SITSUMS appears quite adequate.

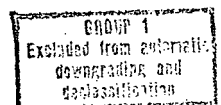
4. We feel strongly about the last point in your memorandum, which instructs PPBS to "alert" a Group Chief of an intention to brief on a matter pertaining to his Group. It is believed that full advance coordination of such matters will avoid controversy or time-consuming discussions during the formal presentation and will increase the SITSUM's value to you. To insure complete and timely coordination, it is suggested that PPBS give a "rehearsal" or "dry-run" presentation to Group representatives several days before briefing the Executive Director. (IEG would send its Operations Division Chief and/or Executive Officer.) We see the following advantages to such a preview:

a. Groups could make appropriate contribution to PPBS material, resolving some questions in advance.

b. Group representatives could brief their respective Chiefs on highlights, enabling the Chiefs to respond more competently to questions during the SITSUM. Also, this might reduce the number of staff "experts" brought along by Group Chiefs to the SITSUM.

Declass Review by NIMA/DOD

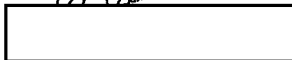
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c. Groups could use details for their own planning and briefings at lower levels.



Chief, Imagery Exploitation Group
NPIC

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SPEED LETTER	REPLY REQUESTED		DATE 12 March 1970
	<input type="checkbox"/> YES	<input type="checkbox"/> NO	LETTER NO. PSG-032/70
TO : Executive Director, NPIC ATTN:		FROM: Chief, Production Services Group	

SITSUMS - Your memo 9 March 1970

I am glad to see sitsum continue.

I have found them informative and interesting.

Gives a good overall Center perspective.

Every two months sounds like a good time frame.

I certainly have no objection to PPBS expressing editorial comment. It can be a more profitable discussion if the Group Chief has been alerted beforehand.

I would like to attend each with me.

REPLY

DATE

SIGNATURE